

# How to create a secure team

When you create a team that will contain sensitive information, you can **increase its security level**.

## Creating a team

- 1 Under **Teams**, select **Join or create a team**.
- 2 Select **Create team**
- 3 In the **Sensitivity** drop-down list, select a policy to apply to the team.
- 4 Select a **label** created by your organization that best describes the **sensitivity of your team**
- 5 Go through the wizard to finish creating your team. (Give the **team a name** and **description**)



