How to create a secure team

When you create a team that will contain sensitive information, you can increase its security level.

Creating a team

1. Under Teams, select Join or create a team.

2. Select Create team

3. In the Sensitivity drop-down list, select a policy to apply to the team.

4. Select a label created by your organization that best describes the sensitivity of your team.

5. Go through the wizard to finish creating your team. (Give the team a name and description)
Sensitivity label

1. When you're done, the sensitivity label is easily visible in the upper-right corner of the team channels.

2. As the **team owner**, you can change the sensitivity label and privacy settings at any time by choosing **Edit team**.

3. Your team is now both **secure** and **private**.